



COMPANY REGULATORY PROTOCOL

Information to the entrance

Dear Customer, Supplier, Visitor,

In this difficult time due to the ongoing Coronavirus emergency we invite you to fully cooperate in order to combat and contain the spread of the Covid-19 virus and to safeguard your and others wellbeing.

In compliance with point 1 of the **Company Regulatory Protocol**, which adopts the measures of the national protocol of March 14th 2020 agreed between workers and businesses associations, we provide you with the following information.

Nobody can be granted permission to enter Record Spa venues before receiving this communication. Entering the company facility implies to have read and understood the full text presented here and to have agreed to comply with the rules and dispositions indicated.

Access to the company

In compliance with measures taken by the competent authorities, access to the company will not be allowed in case one of the following conditions will be met:

- If you have been, as far as you know, in contact with individuals tested positive for Covid19 .
- If you feel one or more flu symptoms (i.e.: dry cough, sore throat, fever), in this case you ought to stay in your home and contact your doctor and employer
- If your body temperature is higher than 37,5° Celsius degrees
- If you entered Italian territory from one area deemed as at risk by the OMS

General rules when inside the company venues

In case none of the previous conditions apply and you have been granted access to the company facilities, we kindly ask you to strictly comply with the following indications:

- Always wear the protective personal equipment indicated by the company;
- Read carefully the documents containing indications;
- Wash your hands by using suitable hand cleaning agents or otherwise wash your hands for at least 40 seconds; using soap and hot water. Repeat the hand cleaning anytime it is necessary;
- Keep an interpersonal distance of 2 meters from people around you;
- In case of need use dedicated toilet located outside the plant;
- Avoid moving within the production plant and the offices;
- Avoid touching your eyes, nose and mouth;
- Avoid hand shaking and hugs;
- In case you feel flu-like symptoms, please promptly alert the company.